Manville Police Department

2 North Main Street
Manville, NJ 08835

Telephone: 908-725-1900
Facsimile: 908-725-7677

Updated: 2026

Firearms Application Instructions:

Login to www.njportal.com/njsp/fars
Manville Police ORI Number is NJ0181100
Complete online application. You may complete application using a smartphone, mobile device, tablet, laptop or desktop computer. When completing the application, you will need the email addresses of two (2) reputable references. **The references cannot be family members or anyone you live with.**

The online application is applicant driven. Please ensure that you have entered the best phone numbers and email addresses for yourself and your references.
You will be receiving automated email updates throughout this new process.
Please advise your references that the FARS system will email them the reference questions to be answered and to be sure to check their Spam/Junk Folders as well depending on their email settings.
Your references can complete the questions using a smartphone, mobile device, laptop or desktop computer. Please advise them to complete the questions immediately to process your background application.
Once your application is complete, a representative from the Manville Firearms Investigation Unit will contact you to retrieve your Firearms Identification Card. The Permit to Purchase a Handgun is maintained online and can be accessed through the FARS System by yourself or the firearms dealer when you arrive to purchase a handgun. Printed copies of handgun permits are no longer provided. Firearm Purchaser Identification Cards will also be issued in online digital form. Printed copies of Firearms ID Cards are no longer provided.

Fee and Payment Instructions:
$50.00 – Initial Firearms Identification Card
$25.00 – Per Permit to Purchase a Handgun
Payment Options:
Cash (exact change) (paid at the Police Dept.)
Check or Money Order made payable to Manville Police Department (paid at the Police Dept.)
Credit Card: https://register.capturepoint.com/ManvilleBorough (Register for Community Pass)
There is a small processing fee if paying via credit card

Payment will be required prior to the final approval of your background investigation for your Initial Firearms Identification Card and/or Permit to Purchase a Handgun. A representative from the Manville Police Department will contact you and advise when to make payment. A separate, non-refundable payment in the FARS System is required to be made prior to the completion of the background as per NJSC 13:54.1.4. Your documents will not be released without payment.

Firearms Frequently Asked Questions:

What do I need to purchase a rifle/shotgun and/or ammunition?

A firearms Identification Card.

What do I need to purchase a handgun?

A Firearms Identification Card and an E-Permit to purchase a handgun for each one you wish to purchase. The permits are valid for 90 days; however you can only buy one handgun every 30 days. Unused Permits will automatically be extended an additional 90 days, at no cost.

How long does the Background Investigation Take?

You should plan on the process taking anywhere from six to eight weeks.

Where do I go to have my fingerprints taken?

All fingerprinting for firearms applicants must be conducted by the state contracted vendor, Identogo.

What if I moved from another town in New Jersey to Manville? Do I need to change my Firearms Identification Card?

Yes. If your legal address has changed to Manville, you must apply for a new Firearms Identification Card from the Manville Police Department. There is no cost for a change of address card and you do not have to be fingerprinted again.

Questions or Concerns:

Contact the Manville Police Department Firearms Unit:

Det. Joseph Martino 908-725-1900 ext. 6 jmartino@manvillepd.org